Registration Process for 2022-23

Registration window opens at 7:00 AM PST on the following days:

• Church Members: Tuesday, February 1, 2022

• Currently Enrolled Students: Wednesday, February 2, 2022

MCS Alumni: Thursday, February 3, 2022
Open to the Public: Friday, February 4, 2022

You can register using ONE of THREE ways:

Option 1) ONLINE/EMAIL (Preferred Option)

Complete registration forms, then scan all required documents, attach, and send via email to registration@mightylambs.org. NOTE: any emails received prior to the respective enrollment windows will not be accepted.

Option 2) US POSTAL SERVICE (USPS)

Complete registration forms, and then send all required documents via USPS to the following address:

Marguerite Christian School 26558 Marguerite Pkwy Mission Viejo, CA 92692

Option 3) DROP OFF IN THE SCHOOL OFFICE

Complete registration forms and drop them off in the office.

Note: Priority will be given to ONLINE REGISTRATION. Registrations received via USPS or Drop Box will be reviewed and processed at the end of each business day.

REQUIRED DOCUMENTATION FOR ALL REGISTRANTS:

- **Note:** All forms can be downloaded from <u>www.mighty-lambs.com</u>
- A completed registration form for each student. Be sure to sign and date as appropriate.
- (**Current students**) If your banking information has changed, please submit a new Tuition Express form, and attach a voided check with the updated bank/account information.
- (New students) Submit a new Tuition Express form and attach a voided check with the bank/account information.

The completed registration form and bank information will be used to hold your spot for the upcoming school year. **Registration fees are nonrefundable/nontransferable and will be processed the week of registration.**

Confirmations will be provided via email along with any updated information and/or paperwork.